INTERNAL / EXTERNAL MARK ENTRY PORTAL LOGIN - INSTRUCTION

1. College Login Link: https://msuniv.com/manage-college/index
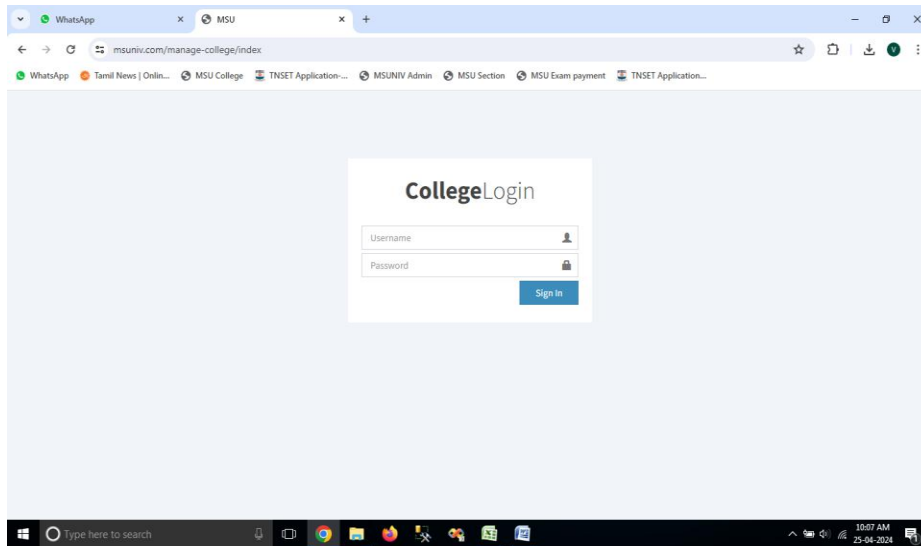
2. Enter college user name and password to login.
3. After login to your college portal, please click "**User creation**" option on the left side menu.
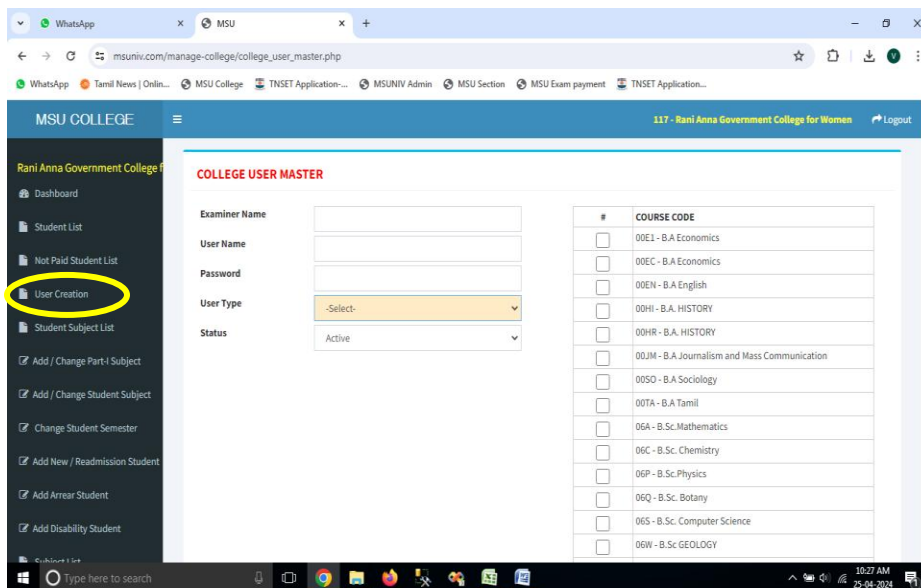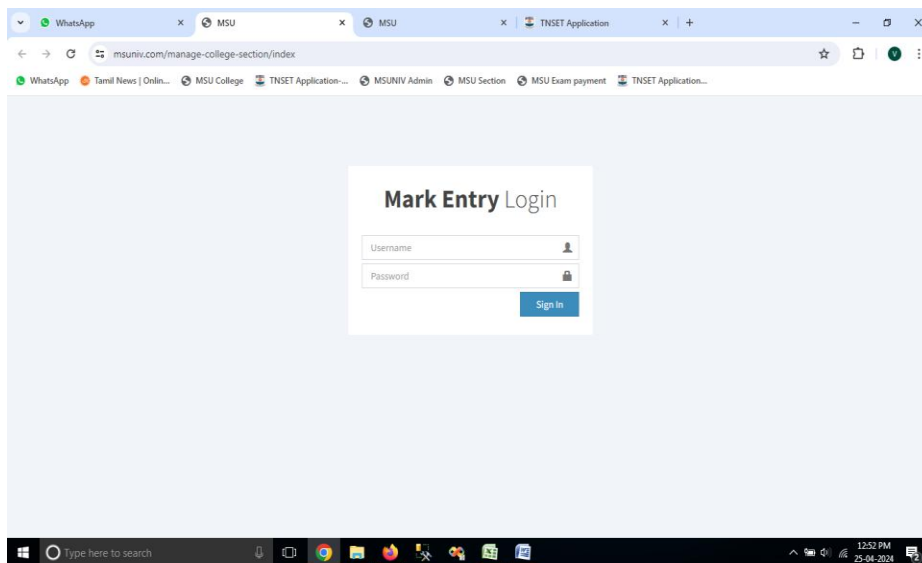

4. Please type Examiner Name, User name, Password, Choose User type and Status.
5. Select the course codes for the Examiner to enter the marks on the mark entry portal.
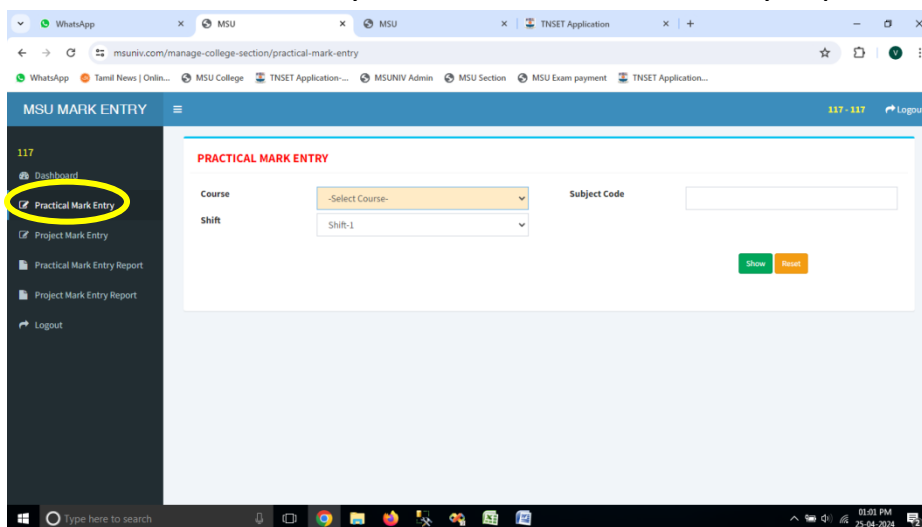
6. After the Course code selected, please click "**Submit**" button to save the details.
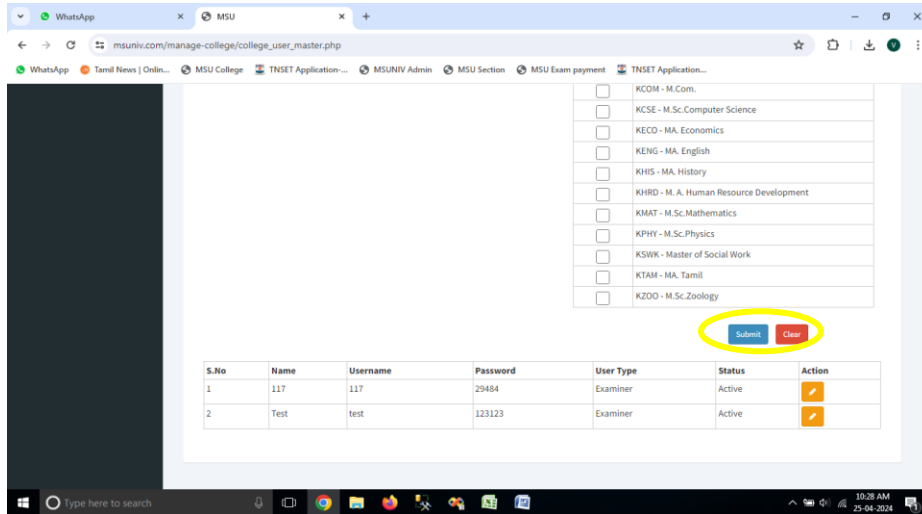
7. After "User Creation", Please click the link below for mark entry portal.
   https://msuniv.com/manage-college-section/index

8. Login by using Username and password already created in college portal.
9. For Practical mark entry, click "Practical mark entry" option.

10. Fill the Course, Subject Code, shift and click "**show**" Button.

11. Fill up the details like Internal Examiner Name, Internal Examiner Mobile, External Examiner Name and External Examiner Mobile and Fill the Internal and External Marks to the students in the corresponding columns.

12. After mark entered, click "**save**" button to save the marks.

Repeat the steps from 10 to 12 to save the marks for all the students.

Note: Same steps to be followed for "**Project Mark**" entry also.